

KURSUS	KOMPETENSI	TAHAP KOMPETENSI	GRED	KOLABORASI CenTTM BERSAMAPT/ BAHAGIAN/ SEKSYEN	JAN	FEB	MAC	APRIL	MEI	JUN	JUL	OGOS	SEPT	OKT	NOV	DIS
Bil KURSUS/PROGRAM																
28	Kerja Satu Ibadah & Integriti Dalam Pekerjaan (3 SESI)	Nilai Teras Universiti	Novice, Qualified	19,29,41	HEPA											
29	Kursus Professional Image Branding	Generik	Qualified	41,DS51,DS52	HEPA											
30	Kursus Pengurusan Program & Acara	Generik	Qualified	41,DS51,DS52	HEPA											
31	Kursus Pengurusan Masa	Generik	Novice, Qualified	19,29,41,DS51,DS52	HEPA											
32	Kursus Tatacara Perolehan & Pemantapan Pengurusan	Fungsian	Qualified, Proficient	19,29,41,DS51,DS52	HEPA											
33	Kursus Transformasi Perkhidmatan Pelanggan	Generik	Qualified, Proficient	19,29,41,DS51,DS52	HEPA											
34	Kursus Komunikasi Berkesan	Generik	Qualified, Proficient	19,29,41,DS51,DS52	HEPA											
35	Kursus Pengurusan Efektif Kepada Penasihat Persatuan	Generik	Novice, Qualified	41,DS51,DS52	HEPA											
36	Kursus Pengurusan Stor and Inventori Pejabat	Generik	Novice, Proficient	19,29,41	HEPA											
37	Kursus Asas Pertolongan Cemas	Generik	Novice, Qualified	41,DS51,DS52	HEPA											
38	Kursus Pengurusan dan Pentadbiran Pejabat (Penyeliaan)	Generik	Novice, Proficient	41,DS51,DS52	HEPA											
39	Kursus Pengurusan Masa dan Stress	Generik	Novice, Qualified, Proficient	19,29,41,DS51,DS52	HEPA											
40	Kursus Neuro Linguistic Programme (NLP)	Generik	Novice, Qualified, Proficient	19,29,41,DS51,DS52	HEPA											
41	Kursus Pengurusan Laman Web & Media Sosial	Generik	Novice, Proficient	29,41	HEPA											
Bil KURSUS/PROGRAM																
42	Supervisor Empowerment Workshop: Visibility & GoT Awareness	Fungsian	Qualified	DS51, DU53	PPS			19								
43	Seminar on How to Become Effective Thesis Examiner	Fungsian	Qualified	DS51, DU53	PPS									10		
44	Bengkel Asas Penyeliaan Pelajar Siswazah	Fungsian	Qualified	DS51, DU53	PPS					14-15						
45	Turnitin Training for Academic Staf	Fungsian	Qualified	DS51, DU53	PPS					26						
46	Seminar on Effective Roles of Viva Voce Chairman	Fungsian	Qualified, Proficient	DU53, DU54	PPS						6					

